

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL BOARD  
MEETING MINUTES  
THURSDAY, JANUARY 19, 2017

**Section I: Call to Order**

The meeting was called to order at 6:40 p.m. by Sonya Adams, Board Secretary. The body was led in the pledge of allegiance to the flag by Leamon Plott followed by a prayer by Brenda Abreu-Baker.

**A. Roll Call:**

Constance M. Ratcliff (Excused)  
Ed Williams (Excused)  
Sonya Adams (Present)  
Wayne Patterson (Excused)  
Leamon Plott (Present)  
Dr. Margaret Smith (Present)  
Shantel Hilliard (Excused))  
Carolyne Crawford (Excused)  
Michael Hooks (Present)  
Tim Kuzma (Excused)  
Brenda Abreu-Baker (Present)

**Non Board Members:**

Attorney Tom Fitzpatrick  
Mike Whisman  
Andreas Brauer

**Rise Staff:**

Terry A. Lang, CEO  
Aubrey Favors  
Homer Smith  
Kirk Paskell

**B. Approval of Agenda**

Resolved, that the Board of Trustees of Erie Rise Leadership Academy Charter School on a motion by Leamon Plott seconded by Dr. Margaret Smith received the January 19, 2017 Agenda.

**C. Approval of Minutes**

A motion by Leamon seconded by Brenda Abreu-Baker received the minutes of the December 15, 2016 Board of Directors meeting as information.

## **Section II: Reports**

### **A. Hearing of Citizens (None)**

### **B. CEO Report    Mr. Terry A. Lang, CEO**

- Mr. Lang informed the body about the Academic Recovery Plan that has been requested by the Erie School District pursuant to their communication dated November 21, 2016. ERLACS will submit its Academic Recovery Plan to the Erie School District on January 23, 2017.
- At the request of the CEO, Representatives from the Erie School District will visit ERLACS for a tour of the facility and academic programming. (See CEO report for the highlights of the visit)
- The CEO reported on the PSSA Test preparation strategy, with Phase 1, 2 and 3 components.
- The CEO reported to the Board, announcements and accomplishments for the month of January, 2017 (See the CEO Report for more details.)

### **C. Finance & Audit Committee Report**

The Finance Committee report was presented by Sonya Adams, Board Treasurer. She reported that the committee met on January 13, 2017 at 10:00 a.m. Members present Sonya Adams, Treasurer, Ed Williams, VP & Finance Chair; Leamon Plott; Andrea Brauer and Mike Whisman from Charter Choice, Terry Lang, CEO. The agenda items included the Financial Statements for December 31, 2016; AP Summary for December 2016.

#### **1. Financials**

Page 1-Summary of the Balance Sheet, our operating cash is down at the end of December. The District Tuition Payments Receivables are up. Outstanding at this time is our December and January invoices. Our current ratio and Days operating cash is still good at 7.4 and 72.6 respectively.

Page 2-Income Statement Summary-Revenue/Expenses:

- Our revenues for this month are greater than budgeted at \$ 2,265,282.00 which is \$ 74,081 greater than budgeted.
- Expenditures are less than budgeted at \$ 1,974,094 which is \$ 144,578 less than budgeted.
- Our net income year to date is \$ 291,187.

Page 3 of 14 Balance Sheet Detail

- The detail of the summary on the first page

Page 7 of 13 Net Income

- We are projecting a surplus at the end of the year of \$ 81,352.00

#### **2. AP Summary-The committee recommends paying the AP totaling \$ 167,926.33**

3. Discussion on the invoicing to the District for our monthly busing invoice. An invoice has been submitted for July 1, 2016 through December 31, 2016. New procedures are being worked on and will be presented to the Board when finalized. Mr. Lang will follow-up with the ESD and find out if the current invoicing for busing is correct.

**Recommendations:**

To approve the Financials and A/P reports for 12/31/16

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by Carolyn Crawford seconded by Leamon Plott accepts the Finance reports and all documents submitted thereby, which shall be incorporated into the record of this meeting. (Motion carried unanimously.)

**D. RFO Report (Written Report Submitted)**

**Section IV: Unfinished Business**

A. Project Emerson-Lease Agreement

- The Erie Rise sign can be prominent, but the Wiley Center sign is not to be discarded. GECAC would consider relocation in the general vicinity.
- A revised lease has been submitted to GECAC for review.

B. Principal Search

- Follow-up interviews with the top two candidates David Bouie and Christopher Boyd.
- The committee would like to complete the process by January 27, 2017.

C. ERLACS Pension Educational Seminar

**Section V: New Business**

A. Erie School District Request for Academic Plan Update

- The Academic Recovery Plan will be submitted by January 23, 2017
- Suggestion that we develop a Team Structure
- Review Salary for Lead Teachers
- Professional Development
- Support Services
- Discussion to incorporate Trauma Informed Teaching and Learning

Note: Dr. Smith would like to develop a Professional Development regarding the above.

B. National Charter School Conference July 11 – 14, 2017 (Washington, DC)

- The following Board members are interested in attending  
Dr. Margaret Smith  
Michael Hooks  
Leamon Plott  
Brenda Abreu Baker

C. District Invoices, 2016 Audit Results presented by Mike Whisman and Andrea Brauer

- ERLACS received a clean audit report
- We had a successful year; savings of \$ 400,000 plus
- The Board has set aside \$ 45,000.00 in the 2016 budget for litigation; additional funds need to be identified in the 2017 budget.