

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL BOARD
MEETING MINUTES
THURSDAY, APRIL 20, 2017

Section I: Call to Order

The meeting was called to order at 6:48 p.m. by Constance M Ratcliff, Board President. The body was led in the pledge of allegiance to the flag by Aubrey Favors followed by a prayer by Aubrey Favors.

A. Roll Call:

Constance M. Ratcliff (Present)
Ed Williams (Present)
Sonya Adams (Present)
Wayne Patterson (Excused)
Leamon Plott (Present)
Dr. Margaret Smith (Present)
Shantel Hilliard (Excused)
Carolyne Crawford (Present)
Michael Hooks (Present)
Tim Kuzma (Present)
Brenda Abreu-Baker (Present)

Non Board Members:

Attorney Tom Fitzpatrick (Conference Call)

Rise Staff:

Terry A. Lang, CEO
David Bouie, Principal
Aubrey Favors
Homer Smith
Pearl Jeffries
Kirk Paskell
Dianntha Myers
Edinboro Social Work Interns

B. Approval of Agenda

Resolved, that the Board of Trustees of Erie Rise Leadership Academy Charter School on a motion by Leamon Plott seconded by Wayne Patterson hereby approves the April 20, 2017 Agenda. All in favor, Motion carried.

C. Approval of Minutes

A motion by Leamon Plott seconded by Dr. Margaret Smith to accept the minutes of the March 16, 2017 Board of Directors meeting with any necessary correction. All members in favor; Motion carried.

Section II: Reports

A. Hearing of Citizens (None)

B. CEO Report Mr. Terry A. Lang (Written Report Submitted)

- PSSA Practice Testing - March
- PSSA Testing Schedule
- Project Emerson Status Report
- Announcements:
 1. April 1, 2017 - Competitive Cheer competition @ Boys & Girls Club
 2. April 10 - 13, 2017-PSSA ELA testing
 3. April 24 - 28, 2017-PSSA Math testing
 4. May 1 - 5, 2017-Science Testing (4th & 8th Grades)
 5. May 8 - 12, 2017-PSSA Makeup Testing
 6. May, 2017-New Programming
 - A. Introduction to Filmmaking with Erie Arts & Culture-Hanna Paul (Coach)
 - B. Introduction to Golf-A. Buettner & T. Cook (Coaches)
 - C. Introduction to Yoga-C. Brode (Teacher)

C. Finance & Audit Committee Report

The Finance Committee report was presented by Sonya Adams, Treasurer. Ms. Adams reported that the committee met on April 18, 2017 at 10:00 a.m. Members present Sonya Adams, Treasurer; Ed Williams, VP & Finance Chair; Mike Whisman from Charter Choice, Terry Lang, CEO. The agenda items included the Financial Statements for March 31, 2017 and the AP Summary for March, 2017.

1. Financials

Page 1-Summary of the Balance Sheet, our operating cash is up at the end of March, 2017. Our current ratio and Days operating cash is still good at 10.4 and 134.2 respectively.

Page 2-Income Statement Summary-Revenue/Expenses:

- Total revenues for this month \$ 123,902 greater than budgeted. Expenditures are less than budgeted as well by \$224,448. Our net income to date is \$ 382,570.

Page 3 of 16 Balance Sheet Detail

Page 4 – 8 of 16 Explanation for the new projected year end income of \$ 223,000.

- Local revenue is over budgeted by \$ 68,797. The original budget identified (52) and now we have (66) Special education students. Additionally there was an increase in the allocation.
- We are over budgeted in Personnel costs 4-6; but in other areas such as Total Contracted Services (pg. 7), we are under budgeted.

Page 8 of 16 Net Income

- We are projecting a surplus at the end of the year of \$ 244,731.

Page 9 - 15 Projections

- These pages show the month to month amounts used to make the projections done by Charter Choice.
2. **AP Summary**-The committee recommends paying the AP totaling \$ 158,470.37
- Discussion

The 2017/2018 budget was given to the Finance Committee members to review. Another Finance meeting will be set up to go over the budget in its entirety before the May, 2017 Board meeting.

Dr. Smith asked what is the impact of us having an increase in the number of special education students on our roles. It was explained to the Board members that as a Public Charter School, ERLACS cannot deny prospective students admittance based on them being a Special Education Student.

1. Request for a list of Social Services ERLACS has utilized for wrap around services
2. Request from the CEO that we consider a Forensic Audit
3. Amount of funding spent to purchase a school wide curriculum.

Recommendations:

To approve the March, 2017 Financials and A/P reports (\$158,470.37) for March 31, 2017.

D. RFO Report (Written Report Submitted)

- Title I completing PSSA testing and midyear dibels
- The BEST team continues to meet to discuss academic and behavioral strategies to support Rise Students and Families.
- Boys and Girls Spring Basketball play has started. The RFO is coordinating Concession sales.
- The Box-Tops program is ongoing; donations of box tops are encouraged from students, staff and Board members.
- Information concerning the Baby & Me Tobacco Free Program at GECAC was distributed to RFO parents and families.
- Upcoming events include 3rd Quarter Academic Awards Bowling event; Middle School Dance; Kindergarten Graduation and 8th Grade Graduations Ceremonies.

Section III: Resolutions

A. Approval of Reports

Resolved, the Board of Directors of the Erie Rise Leadership Academy Charter School on a motion by Leamon Plott and seconded by Carolyn Crawford accepts the CEO Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting. All in favor, the motion carried unanimously.)

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by Leamon Plott seconded by Dr. Margaret Smith accepts the Finance reports, all documents submitted and AP Summary (\$158,470.37) all in favor, the motion carried unanimously.)

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by Sonya Adams seconded by Leamon Plott accepts the RFO Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting. All in favor, the motion carried unanimously.)

Section IV: Unfinished Business

A. Project Emerson Update

- Mr. Lang reported the Project teams have been reassembled.
- Currently, GECAC has received bids for the painting contract
- The Board is encouraging bids from Minority owned Contractors.
- Erie Rise and GECAC are negotiating the CPI clause in the lease.
- Attorney Fitzpatrick and/or the CEO will serve as the lead contact persons to initiate the final request for Charter Amendment from the Erie School District.

B. National Charter School Conference, registrations and travel June 11 – 14, 2017

- The Board Chairperson reported the following individuals will be attending the National Charter School Conference scheduled for June 11 – 14, 2017.
- The following Board members are planning to attend

Dr. Margaret Smith	Wayne Patterson
Michael Hooks	Tim Kuzma
Leamon Plott	Attorney Tom Fitzpatrick
Brenda Abreu Baker	
Shantel Hilliard	

Section V: New Business

A. New Staff Introductions

- Introduction of Mr. David Bouie, Principal
 - Introduction of Social Work Interns
Note: The Interns shared briefly aspects of their internship to implement social work concepts into the educational system.
 - Ms. Dianntha Myers, 5th Grade Boys and Girls Teacher who also serves as the Erie Rise Cheerleading Coach sat in on the board meeting. She informed the group that she was observing the meeting as part of her Master's Level college project.
- B. The regular scheduled Board meeting for the month of June, 2017 will be held on Thursday, June 15, 2017. The date was mentioned as most Board members will be returning from the Charter School Conference that concludes on Wednesday, June 14, 2017.

The Board of Directors went into executive Session at 7:30 p.m.

