

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL BOARD
MEETING MINUTES
THURSDAY, AUGUST 17, 2017

Section I: Call to Order

The meeting was called to order at 6:44 p.m. by Sonya Adams, Board Treasurer The body was led in the pledge of allegiance to the flag by Pearl Jeffries followed by a prayer by Homer Smith

A. Roll Call:

Constance M. Ratcliff (Excused)
Ed Williams (Excused)
Sonya Adams (Present)
Wayne Patterson (Excused)
Leamon Plott (Excused)
Dr. Margaret Smith (Present)
Shantel Hilliard (Excused)
Carolyne Crawford (Present)
Michael Hooks (Present)
Tim Kuzma (Excused)
Brenda Abreu-Baker (Excused)

Non Board Members:

Attorney Tom Fitzpatrick (Present)
Mike Whisman
Andrea Brauer

Rise Staff:

Terry A. Lang, CEO
David Bouie, Principal
Aubrey Favors
Homer Smith
Pearl Jeffries

B. Approval of Agenda

Being that there was not a quorum the Board of Trustees of Erie Rise Leadership Academy Charter School received the August 17, 2017 Agenda as information only.

C. Approval of Minutes-

Being that there was not a quorum the minutes of the June 15, 2017 Board of Directors meeting were received as information only.

Section II: Reports

A. Hearing of Citizens (None)

B. CEO Report Mr. Terry A. Lang (Written Report Submitted)

- Brief status report on the Emerson Project (Page 2 and 3)
- Student Enrollment Strategy, currently 378 students enrolled (Page 4)
- Report of the Family Fun day held on August 4, 2017
- Erie Clergy visit and walk-thru on August 17, 2017
- Erie School District Final site visit scheduled for Wednesday, August 23, 2017 at 9:30 a.m.
- Erie Rise was awarded the 21st CLCC Grant from the Pennsylvania Department of Education
- Ongoing Board of Trustees site visits
- Baby University-Research and Development
- Working with Fast Signs to develop our permanent signage.
- Discussion on the Busing contract; routes and monitors
- Leadership team is setting up an opportunity for our elected officials to visit the new site

C. Finance & Audit Committee Report

The Finance Committee report was presented by Mike Whisman of Charter Choice. He reviewed the Balance Sheet for the period ending June 30, 2017 and July 31, 2017. Mr. Whisman also reviewed the Year to date actuals; year to date budget and informed the body that the Audit Firm would be wrapping up the year-end audit. It was proposed that an RFP for the 2018 audit be considered.

D. RFO Report (Carolyne Crawford)

- The Box-Tops program is ongoing; donations of box tops are encouraged from students, staff and Board members. The goal for this year is \$ 1,000.00.
- Friends of Andre Horton reimbursed the RFO the \$ 300.00
- Ms. Jeffries spoke about the expansion of the Second Harvest Food Bank Back Pack Program.
- The WQLN Turned onto Literacy Program will be held in October, from 5:30 – 7:30 p.m. on Tuesday, October 3rd, 10th, 17th and 24th.
- Brief update on the Rise Girls Basketball program
- The next RFO meeting is scheduled for Saturday, September 9, 2017 at 9:00 a.m.
- The 5th Annual Cotillion will be held on Friday, November 3, 2017.

Section III: Resolutions

A. Approval of Reports

Resolved, the Board of Directors of the Erie Rise Leadership Academy Charter School on a motion by _____ and seconded by _____ accepts the CEO Report and all documents submitted thereby, which shall be incorporated into the record of this meeting. All in favor, the motion carried unanimously.)

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by _____ seconded by _____ accepts the Finance and Audit Committee reports, all documents submitted and AP Summary (_____) all in favor, the motion carried unanimously.

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by _____ seconded by _____ accepts the RFO Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting. All in favor, the motion carried unanimously.)

The Board adjourned to go into Executive Session at 7:14 p.m. The Board will have a conference call to vote on all action items.

Section IV: Unfinished Business

A. CEO Human Resources Report (2.0 & 3.0)

B. Attorney Fitzpatrick Updates

C. Exit Strategy-Plum Street

Section V: New Business

- A. Charter Annual report

- B. 2017-2017 Annual Audit

- C. 21st CLCC Grant (Phase I-Planning & Implementation)

