

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL BOARD
MEETING MINUTES
THURSDAY, OCTOBER 15, 2020
6:00 p.m.
Conference Call Number (978)990-5164
Access Code # 1580310

Section I: Call to Order

The meeting was called to order at 6:10 p.m. by the Board Chairperson Mrs. Constance Ratcliff. The body was led in the pledge of allegiance to the flag by Mr. Wayne Patterson followed by a prayer from Dr. Margaret Smith

A. Roll Call:

Constance M. Ratcliff (Present)
Ed Williams (Present)
Sonya Adams (Present)
Wayne Patterson (Present)
Dr. Margaret Smith (Present)
Shantel Hilliard (Present)
Tim Kuzma (Present)
Michael Hooks (Present)

Non Board Members:

Attorney Thomas Fitzpatrick (Excused)
Dr. Lee Nunnery (Excused)

Rise Staff:

Aubrey Favors, Interim CEO (Present)
Dianntha McCaughtry, Interim Principal (Present)
Homer Smith (Present)
Gabrielle Malinowski (Present)
Anthony Nicoletta (Present)
Robert Compton (Present)
Pearl Jeffries-Steele (Present)

B. Approval of Agenda

Resolved, that the Board of Trustees of Erie Rise Leadership Academy Charter School on a motion by Ms. Sonya Adams seconded by Dr. Margaret Smith hereby approves the October 15, 2020 meeting agenda. All members in favor, the motion carried unanimously (7 yes; 0 no)

Mr. Hooks-N/A

Mr. Kuzma - Yes
Mr. Hilliard-Yes
Mr. Patterson-Yes
Mr. Williams-Yes
Ms. Adams-Yes
Dr. Smith-Yes
Mrs. Ratcliff-Yes

C. Approval of Minutes-

Motion made by Ms. Adams seconded by Dr. Margaret Smith to accept the board minutes from the September 17, 2020 meeting with the necessary corrections. All members in favor, the motion carried unanimously (7 yes; 0 no)

Mr. Hooks-N/A
 Mr. Kuzma-Yes
 Mr. Hilliard-Yes
 Mr. Patterson-Yes
 Mr. Williams-Yes
 Ms. Adams-Yes
 Dr. Smith-Yes
 Mrs. Ratcliff-Yes

Section II: Reports:

A. Hearing of Citizens (None)

Section III: Reports

A. CEO Report-Mr. Aubrey Favors (Page 3)

- The CEO Report gave a Student/Alumni Spotlight to Kiahra Moffett a 2020 Erie Rise graduate who is currently a 9th grader at Villa Maria Academy
- The school is requesting to change our Phased School Reopening Health and Safety Plan, to reflect moving our start date back to November 9th and making the changes outlined in our New Return Plan. (Board Action Requested)

B. Academic Updates: Mrs. McCaughtry (Page 4-5)

- Erie Rise Leadership Academy has been continuously improving its participation/attendance since the first day of school. ERLACS has improved its participation/attendance by 10% from 74% to 84%.
- ERLACS is utilizing Google Classroom as its online learning platform for K-8. Print packet materials are also available for families who do not have internet access or by parent request.
- A Parent Survey was developed by our Principal, Social Work Staff and Board member Dr. Smith. The survey was sent electronically via the Rise Facebook and Class Dojo page. Additionally, paper copies of the survey were sent home with our students who receive Special Education Services that returned to the building.
- Bench Mark Testing will be conducted beginning next week, October 19th for students in grades 3-8.
- A team of Rise staff members have created the Merry Rise Brigade to support staff, build morale and provide comfort to those who experience bereavement and celebrate accomplishments.
- An update of the enrollment data will be sent to the Board Chairperson.

C. HR Report: Aubrey Favors Page 9

1. Mr. Favors requesting the Board to hire Mr. Seth Hembre, School Psychologist who will replace Mr. James Hester who resigned.

D. RFO Update: Pearl Jeffries Page 14 – 15

- The RFO/Title Calendar has been established for FY 2020/2021. The RFO met on October 6th, the next meeting is scheduled for Tuesday, November 10, 2020 at 7:00 p.m. on Zoom.
- RFO fundraisers include the Box Top Redemption program and the Save Around Coupon Booklet.
- Boys basketball, Girls basketball and the Rise Cheerleaders will be a part of the activities provided by 21st century programming. The contract for utilizing the gym at Glenwood United Methodist Church for practices will be sent to the Solicitor for review.
- The RFO in conjunction with the Salvation Army had nine families submit the necessary information to receive a winter coat and boots from Bozcov Department Store.
- The RFO in partnership with Bethany Center and Community of Caring assisted distribution of food for (50) Erie Rise Families.

E. Finance & Audit Committee: presented by Mr. Ed Williams

- **Meeting on October 13, 2020**
- District Tuition Receivables are down
- Other receivables remain about the same.
- Federal Receivables are down.
- State Receivables are down.
- Accounts payable balance has decreased, and accrued expenses are up slightly.
- The school received \$ 34,119 of CARES Act Revenues. We will be allocating the entire CARES Act Revenue FY 2020/2021 increasing the projection to \$ 216,089.
- The school is also projected to receive \$ 90,000 PCCD Grant revenue. This is now included in our year end projection.
- We are currently waiting for information regarding the Food Service claims for July and September and will update these revenues accordingly.
- We are currently waiting for information regarding Student Transportation for July and September and will update these revenues accordingly.

Committee Recommendations:

- Approval of the September 30, 2020 Financials, and the AP summary for the month of September, 2020 in the amount of \$ 236,218.67

A. Approval of Report:

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by Dr. Margaret Smith seconded by Ms. Sonya Adams accepts the Interim CEO Report, Principal Corner, the

HR Report and the RFO Report the Revised School Health & Safety Plan and roll back date and the hire of Seth Hembre, School Psychologist. Roll call vote, all in favor, the motion carried unanimously. (8 yes; 0 no)

Mr. Hooks-Yes
Mr. Hilliard-Yes
Mr. Patterson-Yes
Dr. Smith-Yes
Mr. Kuzma-Yes
Mr. Williams-Yes
Ms. Adams-Yes
Mrs. Ratcliff-Yes

Resolved, the Board of Directors of Erie Rise Leadership Academy Charter School on a motion by Dr. Margaret Smith seconded by Mr. Michael Hooks accepts the Finance and Audit Committee Report and AP Summary in the amount of \$ 236, 218.67. Roll call vote, all in favor, the motion carried unanimously. (8 yes; 0 no)

Mr. Hooks-Yes
Mr. Hilliard-Yes
Mr. Patterson-Yes
Dr. Smith-Yes
Mr. Kuzma-Yes
Ms. Adams-Yes
Mr. Williams-Yes
Mrs. Ratcliff-Yes

Section IV: Unfinished Business

A. Transportation

The Finance and Audit Committee met to discuss concerns and prospective purchase of five buses. Working out a billing issue with Durham, more information regarding our transportation concerns is forthcoming.

B. Technology

Rise is currently looking at purchasing chrome books to replace the laptops that have been distributed to families. Rise received a PCCD Grant to assist with the purchase of the chrome books.

C. 3i Networking

3i Network coordinated an interview with Channel 12 News. The interview aired on Thursday, October 15, 2020.

Section V: New Business:

A. Board Committees: The Board Chairperson spoke of the importance of the various Board Committees. She asked members to consider the committee that they would like to serve on. Appointments will be made at the next Board Meeting on November 19, 2020.

1. Academic Committee (Dr. Smith, Mr. Hilliard, Mr. Favors, Mrs. McCaughtry)
2. CEO Support Committee
3. Development Committee

On a motion by Ms. Sonya Adams seconded by Mr. Wayne Patterson the meeting was adjourned at 7:04 p.m. All in favor, the motion carried unanimously.

