

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL
BOARD MEETING MINUTES
THURSDAY, JUNE 17, 2021
Conference Call Number (978)-990-5164
Access Code#1580310

Section I: Call to Order

Meeting was called to order at **6:15pm** by the Board Chairperson **Ms. Constance Ratcliff**. The body was led in the pledge of allegiance to the Flag by **Mr. Wayne Patterson** followed by a prayer from **Mr. Wayne Patterson**.

A. Roll Call

Constance M. Ratcliff (Chairperson)- Present
Ed Williams (Vice Chairperson)- Present
Sonya Adams (Board Treasurer)- Present
Wayne Patterson (Board Secretary)- Present
Dr. Margaret Smith- Present
Shantel Hilliard- Present
Tim Kuzma- Present
Michael Hooks- Present

Non-Board Members

Attorney Thomas Fitzpatrick- Excused

Rise Staff

Aubrey Favors, Interim CEO- Present
Dianntha McCaughtry, Interim Principal- Present
Homer Smith- Present
Pearl Jeffries- Excused
Anthony Nicoletta- Present
Gabrielle Malinowski- Present
Robert Compton- Present
Eduardo Tapia- Present

B. Approval of Agenda

Resolved: The Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the Jun 17, 2021 meeting agenda with the necessary corrections. Motion by Mr. Patterson, and seconded by Mr. Kuzma

Final resolution: Motion carries

Yes: Constance Ratcliff, Ed Williams, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks

C. Approval of Minutes

Resolved: The Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the Jun 17, 2021 meeting minutes with the necessary corrections. Motion by Dr. Smith seconded by Mr. Hooks.

Final resolution: Motion carries

Yes: Constance Ratcliff, Ed Williams, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks

Section II: Reports

A. Hearing of Citizens

N/A

B. CEO Report-

Presented by Mr. Favors

- The following were discussions among board members regarding the CEO report:
 - PSSA Testing
 - Disciplinary Report

C. Finance and Audit Committee Report

Presented by Madam Treasury, Ms. Adams

- The following were discussions among board members regarding the finance report:
 - Summary of the balance sheet and financials for the month of June
 - Reviewed the June A/P Summary of the amount \$191,516.27.

D. Principal Report

Presented by Mrs. McCaughtry

- The following were discussions had among board members regarding the principal report:
 - Graduation will be held on the 30th of June at MLK Gym.
 - 12pm for kindergarten
 - 6pm for 8th grade

E. Human Resources

Presented by CEO. Mr. Favors

- The following were discussions held among board members regarding the human resources report:
 - Currently open enrollment, open house on the 26th of June including free food.
 - Filling two major openings for ELA and Science teachers
 - A new reimbursement policy

F. RFO Report

Presented by Mr. Smith

- a. Only one alumni application received 1,000 Scholarship RFO will cover \$500, asking \$500 from the board.

Section III. Resolution:

Approval of Report:

A. CEO, Principal, Human Resources, and RFO Report

Resolved: The Board of Trustees of Erie Rise Leadership Academy Charter School motioned to approve the June 17, 2021 Interim CEO Report, Interim Principal Report, HR Report and RFO Report with the necessary corrections. Motion by Dr. Margaret Smith seconded by Mr. Tim Kuzma.

Final resolution: Motion carries

Yes: Constance Ratcliff, Ed Williams, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks

B. Finance and Audit Committee Report:

Resolved that the Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the June 17, 2021 Finance and Audit Committee Report and all documents submitted thereby, the AP Summary in the amount of \$191,568.27 which includes charter school bill operation to the savings account which shall be incorporated into the record of this meeting with the necessary corrections. Including the reimbursement policy and RFO asking \$500 for the RFO school scholarship Motion by Miss Adam seconded by Dr. Smith

Final resolution: Motion carries

Yea: Constance Ratcliff, Ed Williams, Sonya Adams, Wayne Patterson, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma,

Section IV: Unfinished Business

A. N/A

Section V: New Business by Mr. Williams

- A. Adopting new board members
- B. One applicant for a position for the board of directors
- C. August 1 2021: all board members' terms end.
- D. August 202: hold votes for new positions; it can be either 1 year, 2 year or 3 year.

General Session commenced at 7:17. Moved to adjourn at 7:17 p.m. Motion carried, meeting adjourned.

Motion to adjourn meeting.

Motion by Dr. Margaret Smith second by Mr. Tim Kuzma.

Final Resolution: Motion Carries

Yea: Constance Ratcliff, Ed Williams, Sonya Adams, Wayne Patterson, Dr. Margaret Smith,
Shantel Hilliard, Tim Kuzma, Michael Hooks
